

City of Cambridge
City Council Meeting
Monday April 3, 2023
5:00 P.M.
Cambridge Community Building
722 Patterson St

Pursuant to notice published in the Valley Voice on Thursday March 30, 2023, the Cambridge City Council convened in open public meeting at 5:00 P.M. on April 3, 2023 at the Cambridge Community Building, 722 Patterson Street. Present were Mayor David Gunderson, City Council Members Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris entering late, Nora McGowen and Kevin Banzhaf. City Staff present were City Clerk/Treasurer Courtney Stanton, City Attorney Lisa Shifflet, Kandra Kinne and Utility Supervisor David Houghtelling. Visitors present were Melissa Jackson *Cambridge Economic Development*. Mayor Gunderson opened the meeting with the Pledge of Allegiance. Mayor Gunderson announced the open meeting law is posted on the east wall of the meeting room and available for public inspection.

Consent Agenda: The City Council received a copy of the minutes March 20, 2023 and the claims report. Vernita Saylor stated the motion, seconded by Jeff Ommert, to approve minutes of March 20, 2023. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Nora McGowen and Kevin Banzhaf; absent and not voting was Mike Harris. Motion carried unanimously by City Council members present. Jeff Ommert stated the motion, seconded by John Kutnink, to approve claims 1-69. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Nora McGowen and Kevin Banzhaf; absent and not voting was Mike Harris. Motion carried unanimously by City Council members present. . Vernita Saylor stated the motion, seconded by John Kutnink, to approve claims 70-71. Voting yes were Vernita Saylor, John Kutnink, Nora McGowen and Kevin Banzhaf; Jeff Ommert abstained from voting; absent and not voting was Mike Harris. Motion carried unanimously by City Council members present.

City of Cambridge
Claims Report
To Mayor and City Council

3/20/2023

Period 3/06/2023 to 3/20/2023

Claim Number	Check No.	Vendor, For	Amount	Dept. Total
		<u>Combined Utility</u>		
1	33258	Cambridge Post Office, Postage	315.60	
2	33259-33261	Payroll	3,444.74	
3	33262	Ag Valley, Fuel	327.33	
4	33263	American Agricultural Lab, Analysis	23.00	
5	33264	Cambridge General Store, Supplies	118.56	
6	33265	Cummins Sales & Service, Inspect & Service Generators	1,684.31	
7	33266	Eakes Office Supplies, Organizer	48.76	
8	33267	Extreme Ag, Chemicals	2,508.00	
9	33268	Nebr. Dept. of Environmental Quality, Operator License	35.00	

10	33269 Nebraska Municipal Power Pool, Dues	887.69	
11	33270 Nebraska land Tire, Repairs	579.76	
12	33271 ODISS Enterprises, Repair Shop Door	2,151.00	
13	33272 Olsson, Air Compliance	705.00	
14	33274 Southwest Farm & Auto	209.16	
15	33275 Schaben Sanitation, Trash Pickup	16,271.41	
16	33276 Sundance Power Pole Inspections, Distribution Inspect.	1,465.15	
17	33277 Verizon Wireless, Cell Phones	170.21	
18	33278 Western Area Power Administration, Purchased Power	6,054.45	
19 ACH	Payroll	7,832.62	
20 ACH	Bank ACH Charge	17.00	
21 ACH	IRS, Federal With holdings	3,290.33	
22 ACH	Nebr. Department of Revenue, State With holdings	547.06	
23 ACH	Nebraska Unemployment, Tax	92.01	
24 ACH	Nebraska Department of Revenue, State With holdings	1,231.40	
25 ACH	IRS, Federal With holdings	1,084.28	
26 ACH	Nebraska Department of Revenue, State With holdings	44.74	
27 TR	Sewer Improvement, Transfer	1,000.00	
28 TR	Water System Extension, Transfer	1,083.37	53,221.94

City of Cambridge

29	50920 Butler Memorial Library, Reimburse	89.95	
30	Butler Memorial Library, Reimburse	67.20	
31	50921 Disc Gauntlet, LLC, Advertising	450.00	
32	50922-50934 Payroll	2,589.10	
33	50935 Ag Valley, Fuel	362.90	
34	50936 Anew, Fuel	88.90	
35	50937 Bethany Stritt, Employee Deductible	125.21	
36	50938 CAMAS Publishing, Publications	953.66	
37	50939 Cambridge Chamber, Donation for Fire Works	2,000.00	
38	50940 Cambridge General Store, Supplies	113.32	
39	50941 Cambridge Supermarket, Supplies	65.18	
40	50942 D & M Security, Museum Security System	55.50	
41	50943 Extreme Ag, Chemicals	1,912.00	
42	50944 Frontier, Police Phone	42.22	
43	50945 Furnas County Treasurer, Police Contract	5,008.32	
44	50946 J R Audio, Whelen T-Ionj	470.00	
45	50947 La Quinta, Lodging	1,078.63	
46	50948 Lewis Motor Sports, Kawasaki Mule	17,184.00	
47	50949 Mark's Pharmacy, Supplies	9.45	
48	50950 Masters True Value, Mower Blades	79.99	
49	50951 Matheson Tri-Gas, Oxygen	114.44	
50	50952 Mike Tomlin, Employee Deductible	383.04	
51	50953 Nebraska Dept. of Transportation, Maintenance Agree	3,364.90	
52	50954 Nebr. Secretary of State, Notary Application	60.00	
53	50955 NMC Exchange, Repairs	110.22	
54	50957 Sandry Fire, NFPA Letter	1,015.95	

55	50958 Stryker Sales, Batter, Lucas Power Supply	1,377.90	
56	50959 Verizon Wireless, Cell Phones	96.74	
57	50960 Welding Plus, Channel Iron	583.37	
58 ACH	Payroll	3,336.51	
59 ACH	Nebraska Unemployment, Tax	66.61	
60 ACH	Five Points Bank, Library Copier Lease	129.47	
61 TR	Fire/Ambulance Sinking Fund, Transfer	1,747.50	
62 Tr	Monthly Transfers	36,166.67	
63 ACH	Five Points Bank, Library Copier Lease	129.47	81,428.32
	<u>City of Cambridge TIF:</u>		
64	1179 BOK Financial, Loan Payment	33,510.05	33,510.05
	<u>LB840</u>		
65	4662 CAMAS Publishing, Publications	886.00	
66	4663 Cambridge Community Daycare, Grant	1,392.06	
67	4664 First State Bank, Community Day Care Grant	1,317.01	
68	4665 Melissa Jackson, Contract	3,688.87	
69	4666 MP Design, Design Ad	210.00	7,493.94
	<u>Ommert Technologies Claims:</u>		
70	33273 Ommert Technologies, Computer Lease	333.60	
71	55956 Ommert Technologies, Computer Lease	91.92	425.52
	Totals	176,079.77	176,079.77

Reports of Officers, Boards and Committees

A. Miller and Associates – Nothing to report

B. Economic Development Director Report – Melissa Jackson reported Business of the month was April Ryan Detailing and Pickle Town Welding. Melissa has received feedback from businesses stating they have had a good response from business of the month promotions. There has been 1 Façade Grant with Tri Valley Health System, 2 Down Payment Assistant Loans, and 2 Summer Intern Grants for the Library. BRAN will be in Cambridge June 4th and leaving June 5th. Chamber will be helping with BRAN. Mackenzie Jones with Chamber will be attending Social Small Town.

C. Ambulance/Fire Reports – Cambridge Emergency services minutes February 27, 2023. Nora McGowen stated the motion, seconded by Kevin Banzhaf, to approve minutes of February 27, 2023. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Nora McGowen and Kevin Banzhaf; absent and not voting was Mike Harris. Motion carried unanimously by City Council members present. John reported they have received all parts for Lucas Device. John also reported \$1,000.00 donation was received.

D. Planning Commission Reports – Nothing to report.

E. Cemetery Report – Nothing to report.

F. Library Report – Nothing to report.

G. Museum Report – Nothing to report.

H. Park Board Report – Vernita Saylor stated the motion, seconded by Kevin Banzhaf to approve Tree City minutes of March 14, 2023. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Nora

McGowen and Kevin Banzhaf; absent and not voting was Mike Harris. Motion carried unanimously by City Council members present.

I. Utility Supervisor Report – Dave Houghtelling reported oil has been changed in the generators. The cost of this is around \$15,000.00 per year. The city has applied for a waste water grant from Senator Fisher. Greg has been checking bearings at the sewer plant. Street sweeper is currently in town. The city would like to get rid of the easy go and the golf course has shown an interest.

J. City Clerk/Treasurer Report – Kandra Kinne reported the audit was submitted to the state on March 31, 2023. Then city council was given the audit report and Kandra Kinne went through the audit report and ask if the council had any questions. She urged the council to review capital assets and long-term debt. She asked the city council if they would like the auditors in attendance to review the audit. Council did not feel that there was a need. The only findings were a deficiency in internal controls. The city receives this deficiency due to the number of staffing. There is not enough staff to perform each individual job and duties overlap. Vernita Saylor stated the motion, seconded by Jeff Ommert to approve the audit report. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Nora McGowen and Kevin Banzhaf; absent and not voting was Mike Harris. Motion carried unanimously by City Council members present. Financial reports ending February 28, 2023 was provided for the city council to review.

Unfinished Business:

- A. Vernita Saylor stated the motion, seconded by John Kutnink to waive 2 readings of Ordinance No. 815. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Nora McGowen and Kevin Banzhaf; absent and not voting was Mike Harris. Motion carried unanimously by City Council members present. Kevin Banzhaf stated the motion, seconded by John Kutnink to approve Ordinance No. 815. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Nora McGowen and Kevin Banzhaf; absent and not voting was Mike Harris Motion carried unanimously by City Council members present.

ORDINANCE NO. 815

AN ORDINANCE AMENDING CHAPTER 3, ARTICLE 3, SECTION 3-303; FOWLS; WRITTEN PERMISSION, LIMIT NUMBER; REPEALING ALL ORDINANCES IN CONFLICT HERE WITH; ESTABLISHING AN EFFECTIVE DATE.

BE IT ORDNAINED GBY THE MAYOR AND CITY COUNCIL OF THE CITY OF CAMBRIDGE, FURNAS COUNTY, NEBRASKA THAT:

Chapter 3, Article 3, Section 3-303 Fowls; Written Permission; Limit Number; shall be amended and added as follows:

Mike Harris entered the meeting at 6:30.

- B. Nora McGowen stated the motion, seconded by John Kutnink to approve hiring Tobiann Springer and swimming pool staff recommended by Sara Calvert, Swimming Pool Manager. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present. City Council discussed swimming pool fees. Vernita Saylor stated the motion, seconded by Kevin Banzhaf to approve increasing swimming pool fees as follows: Family Season Pass-\$100.00, Single Season

Pass- \$60.00, Lap Swim-\$2.00 and Senior Lap Swim pass -\$40.00. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present. Wages were discussed and tabled to next meeting.

- C. John Kutnink stated the motion, seconded by Vernita Saylor to approve hiring Dillon Downer and Rob Musil for Park Mowing/Maintenance. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present. Wages were discussed and tabled to next meeting.

New Business:

- A. Vernita Saylor stated the motion, seconded by John Kutnink to approve Citizens advisory minutes March 20, 2023. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present. Jeff Ommert stated the motion, seconded by Vernita Saylor to approve Citizens Advisory appointments as follows: Pam Westadt – Chairman, Cassidy Vontz – Committee Member. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present.
- B. John Kutnink stated the motion, seconded by Mike Harris to approve Electric System Operation Agreement between Twin Valleys Public Power District and City of Cambridge. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present.
- C. City Council was asked if they had recommendations for Airport Authority Board Member. No recommendations were made at this time.
- D. Courtney Stanton gave City Council report on properties that the city would be abating.
- E. The golf course has shown an interest in the Easy Go. The city would like to get rid of the Easy Go as it has a very minimal value. John Kutnink stated the motion, seconded by Vernita Saylor to approve giving the Easy Go to the golf course. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present.

Adjournment:

Kevin Banzhaf stated the motion, seconded by Jeff Ommert, to adjourn at 6:45 P.M. Voting yes were Vernita Saylor, John Kutnink, Jeff Ommert, Mike Harris, Nora McGowen and Kevin Banzhaf. Motion carried unanimously by City Council members present.

Attest: _____
Courtney Stanton, City Clerk/Treasurer

David Gunderson, Mayor